

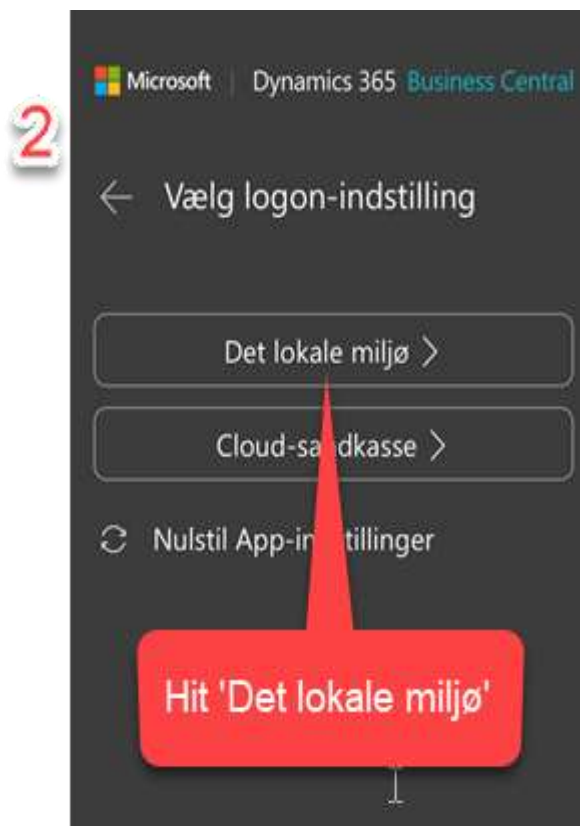
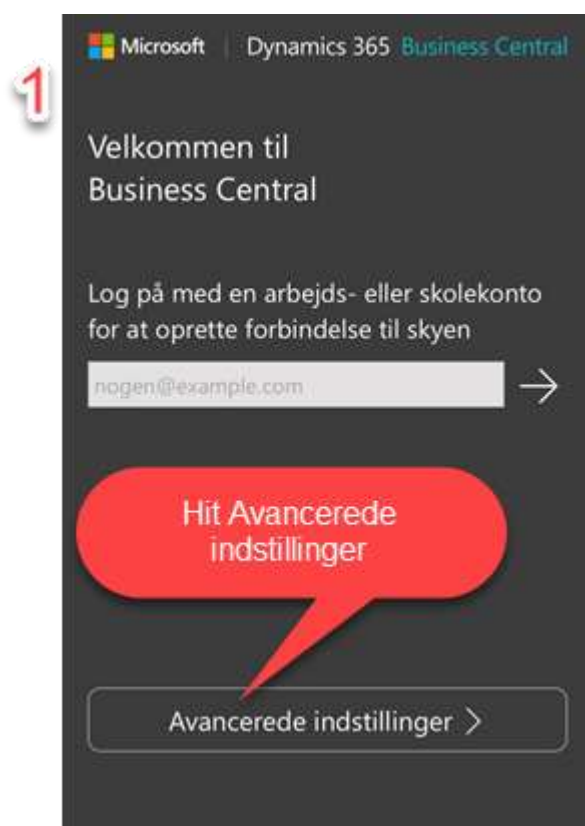
Installation of APP for registering hours.

If there are problems, talk to your colleague or contact me. If you have it completely under control, feel free to help your colleague. Instructions for using the APP will be sent as SMS a little later and can also be found in the canteens from midday.

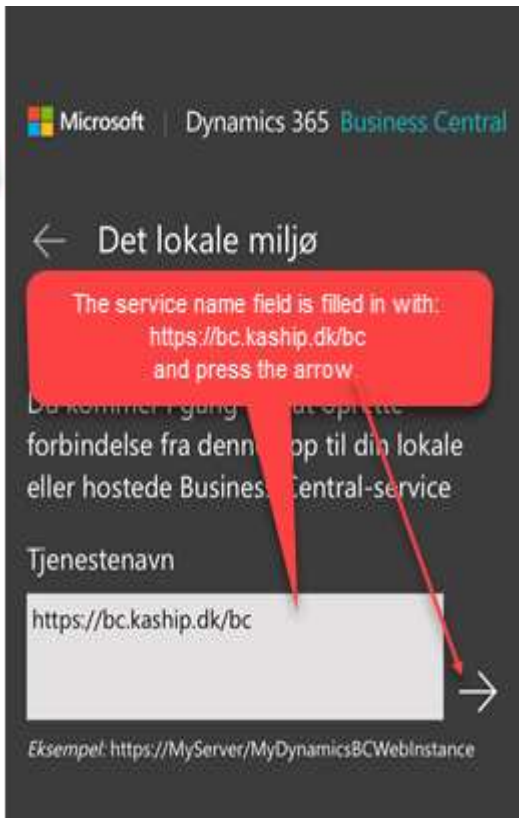
1. If you have an iPhone, go to the 'App Store'. If you have a smartphone other than the iPhone, go to 'Play Butik'.
2. In the Search field, write: business central. A list appears, and the App you must select is called exactly 'Dynamics 365 Business Central' and has an icon like this:



3. Download it and launch it. Follow the instructions below for setup:



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The service name field is filled in with:
https://bc.kaship.dk/bc
and press the arrow.

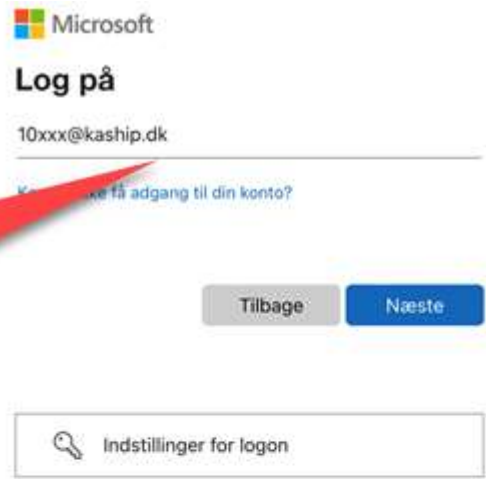
Du kommer i gang med at oprette
forbindelse fra denne app til din lokale
eller hostede Business Central-service

Tjenestenaavn

https://bc.kaship.dk/bc

Eksempel: https://MyServer/MyDynamicsBCWebInstance

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Type your 5 digit employee number, as shown.
KSE employees has 6 digit employeenumber.



Microsoft

← 10181@kaship.dk

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Indtast adgangskode

.....

[Jeg har glemt min adgangskode](#)

Log på

Done

Enter your password.

The password consists of 3 things:

1. The last 4 digits of your social security number, e.g. 1513
2. Next, a ! (exclamation mark) followed by a capital K and a small s, !Ks
3. Finally, your new employee number, e.g. 10532

In this example, the password will be:
1513!Ks10532

Finally press 'Log in'

Microsoft

10181@kaship.dk

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Vil du forblive logget på?

Gør dette for at reducere det antal gange, du bliver bedt om at logge på.

Vis ikke dette igen

Nej

Ja

Marker feltet 'Vis ikke dette igen' og tryk på 'JA'

Dynamics 365 Business Central

CRONUS KS 0922

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JobManager

0

Timekladde

You are now in and can start registering your diary. Follow separate instructions for this